

Nominations & Search Committee

Purpose

To facilitate the search, nomination and election/appointment of Calgary Area volunteer positions.

Accountability

Area Council through the Area Commissioner

Confidentiality

Discussions are confidential; however, all recommendations are reported in the Area Council minutes.

Membership

- Nominations & Search Lead
- Members as required; minimum of two
- Area Commissioner or designate (ex officio)

Responsibilities

- Keep current with changes to the decisions of Calgary Area Council and recommend amendments to the nominations or election processes as appropriate
- Work with the AC
- Monitor upcoming vacancies among standing and support committee chairs
- Recruit, interview, register, appoint and provide orientation for members of the committee
- Conduct consultations with the Area Commissioner or her designate and relevant members of the Calgary Area Council and committees
- Prepare applications and postings for vacant positions
- Participate in the selection and election processes

